

**APPLICATION FOR TRANSFER AS FELLOW**

**INSTRUCTIONS TO APPLICANT**

**Please read this and comply before completing Form IEM (F)**

1. Please ensure that you have read the undertaking carefully.
2. Please fill in all particulars as requested. This form can be **typewritten** or **handwritten** in neat **BLOCK letters**.
3. A candidate for transfer into this grade shall be not less than **thirty five years of age** and shall produce evidence to the satisfaction of the Council : -

*That he has had not less than five years employment in positions of major responsibility in the planning, design, execution or management of important engineering work;*

- i) *holding a post for 5 years in Government Super Scale/Senior Lecturer OR*
  - ii) *Holding a post for 5 years as Principal/Director of company in practice OR*
  - iii) *a General Manager or a senior engineer holding a position of major responsibility in the organisation for 5 years AND*
  - iv) *must be a Corporate Member for at least 5 years or a period deemed fit by the Excomm.*
4. Applicant has to submit the Form IEM (F) together with **Organisation Chart** duly certified and position served to be highlighted.



# INSTITUSI JURUTERA MALAYSIA

## The Institution of Engineers, Malaysia

Bangunan Ingenieur, Lots 60/62, Jalan 52/4, Peti Surat 223 (Jalan Sultan), 46720 Petaling Jaya, Selangor Darul Ehsan, Malaysia.  
Telephone : 603-79684001 / 79684002 Email : sec@iem.po.my Fax No : 603-79577678

### PERMOHONAN PEMINDAAN KEPADA GRED FELO

APPLICATION FOR TRANSFER TO FELLOW

#### Arahan Kepada Pemohon Instruction to Applicant

Sila baca sebelum mengisi borang F (98)

Please read this and comply before completing Form F (98)

- Sila isi semua borang dengan lengkap, Borang boleh tiap atau ditulis dalam huruf besar.  
Please fill in all particulars as requested. This form can be typewritten or hand written in block letters.
- Pemohon hendaklah berumur lebih dari 35 tahun.  
Applicant must be above 35 years of age.
- Hanya satu salinan borang yang perlu diserahkan.  
Only one form need to be submitted.
- Penyata pengalaman hendaklah secara ringkas dan tepat.  
Statement of experience should be as brief and informative as possible.
- Sila potong mana yang tidak berkenaan.  
\* Please delete whichever is not applicable.

Passport  
Photo

1. Nama Penuh .....  
Name in full  
Huruf Besar (Nama Keluarga) (Nama Lain)  
(Block Letters) (Surname) (Other name)

Umur ..... N. Kehlian: .....  
Age (Hari jadi terakhir) (M' ship No.)  
(Last birthday)

Alamat Tetap .....  
Permanent Address

2. Alamat Surat Menyurat .....  
Postal Address

3. **KENYATAAN OLEH PENCADANG** (Pencadang diminta menandatangani disebelah penyata pengalaman pemohon)  
**STATEMENT BY THE PROPOSER** (Proposers are asked to assist the Council by placing their initials against those particulars of the candidate's career (on reverse) of which they have personal knowledge.)

Setelah mengenali pemohon, kami yang bertandatangan dibawah, setakat pengetahuan kami dalam semua aspek, kami mengesyorkan kepada Majlis Institusi Jurutera Malaysia bahawa beliau adalah layak dipindahkan sebagai ahli Felo Institusi ini.

From our PERSONAL KNOWLEDGE of the above named, we the undersigned, submit to the Council of THE INSTITUTION OF ENGINEERS, MALAYSIA that he is a person suitable for transfer to the Class of FELLOWS, and that his qualifications satisfy the requirement of the Constitution and By-laws.

Nama Penuh Name in Full	Gred Grade	Tandatangan Signature	Tarikh Date
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		
	Fellow / Ahli *Fellow / Member No. Ahli / M' ship No:		

Tandatangan sekurang-kurang ENAM Ahli Korporat Institusi dari mana sekurang-kurang dua ialah Ahli **FELO**  
Signature of at least SIX Corporate Members of The Institution, of whom at least two must be **FELLOWS**.

4. **PERJANJIAN YANG DITANDATANGANI OLEH PEMOHON** (sila baca dengan teliti)  
**UNDERTAKING TO BE SIGNED BY APPLICANT** (Please read carefully)

Saya, yang bertandatangan di bawah, berjanji bahawa sekiranya diterima sebagai Ahli, saya akan mematuhi Perlembagaan, Undang-Undang dan Peraturan-Peraturan Institusi pada masa ianya dikuatkuasakan dan saya akan menerima sebagai muktamad segala keputusan Majlis terhadap semua perkara yang dilakukan oleh Majlis setaraf dengan peruntukan Perlembagaan, Undang-Undang dan Peraturan-Peraturan.

I, the undersigned, hereby declare that I am desirous of transferring to the class of Fellows, and I accept full responsibility for the accuracy of the particulars contained in this Form with regard to my qualifications, and do hereby agree that in the event of my transfer to Fellowship of The Institution, I will be governed by the Constitution, By-laws and Regulations of The Institution of Engineers, Malaysia as they are now framed or as they may hereafter be altered, and that I will not use any title, abbreviated title or description associated with The Institution except those to which I may be entitled under the Constitution, By-laws and Regulations and that I will advance the objects of The Institution as far as may be in my power.

Tarikh : .....  
Date

Tandatangan pemohon : .....  
Signature of Applicant

5. **PENGHORMATAN, GELARAN DAN PENGANUGERAHAN : KEAHLIAN BADAN KEHORMAT DAN SAINTIFIK LAIN.**  
*HONOURS, DECORATIONS AND AWARDS: MEMBERSHIP OF OTHER ENGINEERING AND SCIENTIFIC BODIES.*

6. **KEDUDUKAN MASAKINI**

*PRESENT APPOINTMENT*

Nama & Alamat \*majikan/organisasi .....  
*Nama & Address of \*Firm/Organisation*

Jawatan (taraf atau gred) .....  
*Title of Post (with rank or grade where used)*

7. **PENDIDIKAN KEJURUTERAAN**

*ENGINEERING EDUCATION*

Universiti / Pusat Pengajian Tinggi <i>Universities / Institution of Higher Learning</i>	Sijil Kejuruteraan diperolehi <i>Awards of Engineering Degree / Diploma Obtained</i>	Tarikh Sijil Dikeluarkan <i>Dates of Awards</i>

8. **Disiplin kejuruteraan yang dipilih**

*Division of Engineering Applied For*

\*Awam / Mekanikal / Elektrikal / dll .....  
*\* Civil / Mechanical / Electrical etc*

9. **PENGALAMAN SELEPAS DILANTIK MENJADI AHLI KORPORAT**

*CAREER SUBSEQUENT TO ELECTION AS MEMBER*

Nyata dengan ringkas jawatan yang dipegang, majikan dan penjelasan mengenai tanggungjawab. Hurai dengan ringkas akan jenis kerja.  
**LAMPIRKAN CARTA ORGANISASI SERTA TUNJUK KEDUDUKAN MASA KINI.**

*Show concisely the work upon which engaged with some indication of magnitude and costs, the position occupied and the responsibility carried. ATTACH A COPY OF YOUR ORGANISATION CHART SHOWING YOUR PRESENT POSITION IN THE ORGANISATION*

Tarikh bulan & tahun berhubung dengan jawatan <i>Insert dates and duration in this margin</i>	<p><b>Penyata Pengalaman</b>  <i>STATEMENT OF EXPERIENCE</i></p>	Tarikh dilantik menjadi Ahli Korporat: ..... <i>Date of Election as Member</i>	Tandatangan 2 orang Ahli Korporat yang mengetahui berkenaan latihan dan pengalaman pemohon <i>Signatures of any two Corporate Members who have Personal knowledge of Applicant's Training.</i>  Nama dan Tandatangan <i>Name and Signature</i>  Nama dan Tandatangan <i>Name and Signature</i>
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**THE INSTITUTION OF ENGINEERS, MALAYSIA**  
**Application for Transfer to the Grade of FELLOW**  
Additional Information

Name  
 Membership No:

**SECTION A**

For government servants or practising engineers, please indicate the number of engineers currently serving under you

For members of academic institutions, please indicate the number of post graduate students directly under your supervision

**SECTION B**

1 Have you served on any of the following Committees?	Please [ ✓ ] if yes	Kindly indicate the session / course / title of paper
IEM Council	<input type="checkbox"/>	_____
IEM Excomm	<input type="checkbox"/>	_____
IEM Standing Committees	<input type="checkbox"/>	_____
IEM Technical Division Committee	<input type="checkbox"/>	_____
IEM Regional Branch Committee	<input type="checkbox"/>	_____
IEM Annual Dinner Committee	<input type="checkbox"/>	_____
IEM Courses Organising Committee	<input type="checkbox"/>	_____
IEM Special Task Force	<input type="checkbox"/>	_____
IEM Graduate & Student Section Committee	<input type="checkbox"/>	_____
IEM Representative to Outside Bodies	<input type="checkbox"/>	_____
Others (please specify)	<input type="checkbox"/>	_____

2 Have you served as		Kindly indicate number of candidates/talks/seminars as well
IEM Principal Interviewer	<input type="checkbox"/>	_____
IEM Second Interviewer	<input type="checkbox"/>	_____
IEM Professional Interview Reviewer	<input type="checkbox"/>	_____
Speaker in IEM Professional Interview Workshops/Talks	<input type="checkbox"/>	_____
IEM Log Book Training Mentor	<input type="checkbox"/>	_____
Speaker in Talks organised by IEM	<input type="checkbox"/>	_____
IEM Course/Seminar Presenter	<input type="checkbox"/>	_____
IEM Talk/Course/Seminar Participant	<input type="checkbox"/>	_____
Author of Papers for IEM Journal	<input type="checkbox"/>	_____
Author of Papers for IEM Bulletin	<input type="checkbox"/>	_____
Author of Editorial for IEM Bulletin	<input type="checkbox"/>	_____
Author of Letter to Editor for IEM Bulletin	<input type="checkbox"/>	_____
Author of Article for IEM Bulletin	<input type="checkbox"/>	_____
Presenter of Technical Papers	<input type="checkbox"/>	_____



IJM BORANG (F)  
IEM FORM

**F8/99    F8/99**

Nyata dengan ringkas jawatan yang dipegang, majikan dan penjelasan mengenai tanggungjawab. Hurai dengan ringkas akan jenis kerja.

**LAMPIRKAN CARTA ORGANISASI SERTA TUNJUK KEDUDUKAN MASA KINI.**

*Show concisely the work upon which engaged with some indication of magnitude and costs, the position occupied and the responsibility carried. ATTACH A COPY OF YOUR ORGANISATION CHART SHOWING YOUR PRESENT POSITION IN THE ORGANISATION.*

IJM BORANG (F)  
IEM FORM

**F8/99    F8/99**

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